

Chapelton & District Probus Club

Privacy Policy

Our contact details – Please contact The Secretary, currently:

Name: Trevor Winslow

Address: Flat 36 Newsome Vale, Newsome Avenue, Barnsley S73 8QW

Phone Number: 07966 317258

E-mail: trevor.winslow@outlook.com

The type of personal information we collect:

We currently collect and process the following information:

- Name, address, phone number, email address.
- Date of Birth.
- Occupation prior to retirement.
- Spouse/Partner's name

How we get the personal information and why we have it:

The personal information we process is provided to us directly by you.

We use the information that you have given us in order to administer the Club and communicate with Members.

We will not share this information with any other persons or organisations without your express consent.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting us at the address above.

(b) We have a legitimate interest.

How we store your personal information:

Your information is stored electronically and on paper. We will keep it until either you ask us not to or until the Club is dissolved, when it will be securely destroyed.

Your data protection rights:

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at the address above if you wish to make a request.

Your data protection responsibilities:

As a Member of the Club you are responsible for ensuring that personal data of Club Members held by you to further Club activities will not be divulged to anyone without their express consent.

How to complain:

If you have any concerns about our use of your personal information, you can make a complaint to us at the address above.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>